Wakefield Public Library
Board Meeting
August 18, 2025

Board Members Present: Loraine Mussatti, Alicia Riley, Amy Schleinz, and Bella Schroeder
Board Members Absent: Robert Yatczak
Others Present: Library Director Lakin Ozzello and City Manager Robert Brown

Call to Order
Board President Bella Schroeder called the meeting to order at 3:03pm.

Approve Minutes from July 24, 2025 Board Meeting
Approve Minutes from August 7, 2025 Special Board Meeting
Loraine Mussatti made a motion to accept the minutes from the July 24, 2025 Board Meeting and the August 7, 2025 Special Board Meeting. Amy Schleinz seconded and the motion passed.

Public Comment: none

OLD BUSINESS:
Blackstone Unlimited/Hoopla
Lakin will go ahead with Blackstone Unlimited and cancel Hoopla. Blackstone Unlimited has a yearly fee rather than pay per checkout.

NEW BUSINESS
Bills
Amy Schleinz made a motion to accept the bills totalling $1,327.19 and revenue $6,903.88. Loraine Mussatti seconded. Roll call vote:

Schleinz: yes	Riley: yes	
Mussatti: yes	Schroeder: yes	The motion passed.

Printer/Copier/Fax - Revenue/Expense
There was some clarification about the printer costing $175 per month coming to $2,100 a year and budgeted revenue of $1,000. The cost comes out of the Office Equipment and Printer Income line items.

Three to Five Year Plan

The City Manager has directed the Library Board to prepare and submit a Long-Term Strategic and Financial Planning Document to be submitted by February 1, 2026.

Director Report

- Library Staff is working on inventory. Lakin had to order new scanners, because one stopped working.
- The City Council awarded the Library $5,000 for programming from the ARPA fund. The funds need to be used by December 15, 2025. The City needs to report on how we use the funds.
- The Library was awarded a $5,000 grant from the Dollar General Youth Literacy Foundation to purchase children's books.
- Lakin announced that we will receive a kids' book collection in November.

Amy Schleinz motioned to adjourn the meeting at 3:55pm.

Respectfully submitted,
Alicia Riley